

Governance Structure and Project Operation Model

Major Projects Governance Structure

STRATEGIC INFRASTRUCTURE GROUP	
<ul style="list-style-type: none"> x Approval to progress through gates (Proposal, Mandate, Initiation & Development, Post Project Review) x Strategic decisions 	<ul style="list-style-type: none"> John Hobbs x Rachel Hill x Nigel Hudson x Martin Rowe

PROGRAMME DELIVERY BOARD	
<ul style="list-style-type: none"> x Approval to progress through Implementation, Completion & Handover gate x Strategic decisions once scheme approved in principle by SIG x Overview of projects risks, issues, budget, resource & schedule 	<ul style="list-style-type: none"> › Strategic Commissioner (Rachel Hill) x Commissioners x Highways Operations Manager (Ian Bamforth)

APPENDIX 6

ROLES AND RESPONSIBILITIES	
Commissioner	<ul style="list-style-type: none"> x Appoints Project Manager x Establishes Project Boards x Establishes Delivery Teams x Attends Project Board meetings x Responsible for procurement and finance strategies x Develops Programme x Liaison with Members x Escalation of budget and programme issues to Project Board/Delivery Board x Responsible for production of project gateway reports
Project Manager	<ul style="list-style-type: none"> x Organises and attends Delivery Team and Project Board meetings x Prepares Highlight Report for Programme and Project Boards x Prepares and maintains project programme x Prepares financial information x Procures Target Price from contractor x Secures statutory approvals x Ensures RSA process followed x Maintains Risk Register x Liaises with Designer and Principal Designer x Assist on the production of project gateway reports

