

2. Initial Period

This licence is for the period five years from the date of [Application / signature]

3. Material covered by this Licence

The Material may be reproduced under this Licence for the purposes described at paragraph 4 under the terms of this Licence.

4. How the Material may be reproduced

In this Licence, to *reproduce* includes the following non-exclusive rights throughout the world.

- 4.1 publishing the Material in any medium. This includes featuring the Material on websites that can be accessed via the world-wide web or via an internal electronic network or on an intranet;
- 4.2 authorising users and subscribers, who use your electronic or digital products to access the Material by means of an End-User Licence. This will normally allow users and subscribers to download the material to screen and printer for their own use. It does not otherwise allow you to authorise the reproduction of the Material;
- 4.3 translating the Material from the English into other languages provided that the translations are accurate and made by a competent translator;
- 4.4 copying the Material for non-commercial research or private study;
- 4.5 converting to braille and other formats for people who are visually impaired;
- 4.6 copying by libraries;
- 4.7 copying for the purposes of news reporting. This includes broadcasting on radio and television;
- 4.8 photocopying or scanning the Material from an Official Source.

5. Obtaining the Material

- 5.1 In most cases you will be able to reproduce the Material from the Official Source as long as you are careful not to infringe the copyright of another party. You may reproduce the Material by whatever means you choose, including scanning, downloading from our website or by re-keying.
- 5.2 We may be able to supply the Material you want to reproduce in alternative formats, such as digital. Please contact us with details of the format you would prefer. We will tell you whether the Material is available in that format and what the supply costs will be.

*Information Access Officer
Worcestershire County Council
Corporate Information Management Unit
County Hall
Spetchley Road
Worcester,
WR5 2NP*

6. Payment details

A single charge of £ is to be paid to Worcestershire County Council for the use of the material detailed in Schedule A. This charge represents a reasonable return on investment

7. VAT

All payments will be subject to VAT at the appropriate rate.

8. Invoice and payment arrangements

We will send you an invoice for the amount that you are due to pay to us.
You must pay all invoices within 28 days of the invoice date. Make your cheques payable to Worcestershire County Council and send them to:

*Information Access Officer
Worcestershire County Council
Corporate Information Management Unit
County Hall
Spetchley Road
Worcester
WR5 2NP*

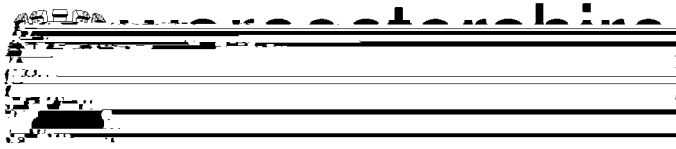
We have the right to charge interest on any amounts that are not paid within the 28 days at a rate of 2% a month above the base lending rate.

9. Your obligations

You must:

- 7.1 provide full and accurate information on your Application and in the context of the Licence, and to let us know if any of this information changes.
- 7.2 let us know if you want to end the Licence;

S6.6c -3 TT2 1 Tf9.4 (1cEMC 20rc)DCnDC /TT1 1aih1alri 0 Td[ese]5.5 (its a re).2 eMC if any of tc2e]TtE (2e)TJi6



SCHEDULE A

Material

List details of the material covered by this licence.