



ADMISSIONS POLICY 2024-25

Recommended by: RWi

Recommendation Date: 28.09.22

Ratified by: LAGB

A handwritten signature in black ink, appearing to be 'R. A. W.', written over a dark green rectangular background.

Signed:

Position on the Board: Chair

Ratification Date: 15.02.23

Next Review: 01.09.23

Policy Tier (Central/Hub/School):
School – Abbeywood

ADMISSIONS POLICY

2024-25

This policy reflects the

This policy outlines clearly and simply the procedures and protocols which are currently in operation around admissions into Abbeywood First School. As an Academy belonging to a multi academy trust the Trust is our admissions authority, but we have taken the decision to carry on working closely with the Local Authority to ensure that arrangements are both transparent and fair.

The school takes part in the Co-ordinated Admissions Scheme for In-Year Applications for Schools in Worcestershire and the Worcestershire Fair Access Protocol, incorporating the 'Hard to Place Protocol': <https://www.worcestershire.gov.uk/65s/coordinateschemes>

<https://www.worcestershire.gov.uk/65s/coordinateschemes>

Age of Pupils

Pupils normally enter the School in Reception in the September after they reach the age of 4 and leave at the end of Year 4..

Date of Application

Information on how and when to apply will be provided direct to parents via their Child's first school from their home Local Authority. It is also available on-line at www.worcestershire.gov.uk for residents living in Worcestershire (other Home Local Authorities have their own arrangements.) The CAF (including if you apply on-line) must be received by your home Local Authority by their published deadline.

N.B. Parents are advised that they must return the transfer application form to their home Local Authority by the 15th January. This deadline will be adhered to strictly and applications received after this date will be at a disadvantage in the event of oversubscription. We remind you that you will only receive a single offer of a school place under the Co-ordinated Admissions process. This offer will be of your highest ranked school, where a place is available.

Oversubscription Criteria for Admission to Abbeywood First School

If Abbeywood First School is oversubscribed, the purpose of the published over subscription criteria is to give everyone a fair opportunity to apply for a place at the school. The local governing board takes considerable time and the utmost care to ensure that the system is applied fairly.

At Age 4:

When there are more applications

When a place becomes available, it will be offered to the pupil at the top of the waiting list. However, the School Standards and Framework Act 1998 removes the duty to comply with parental preference where agreeing to the preference