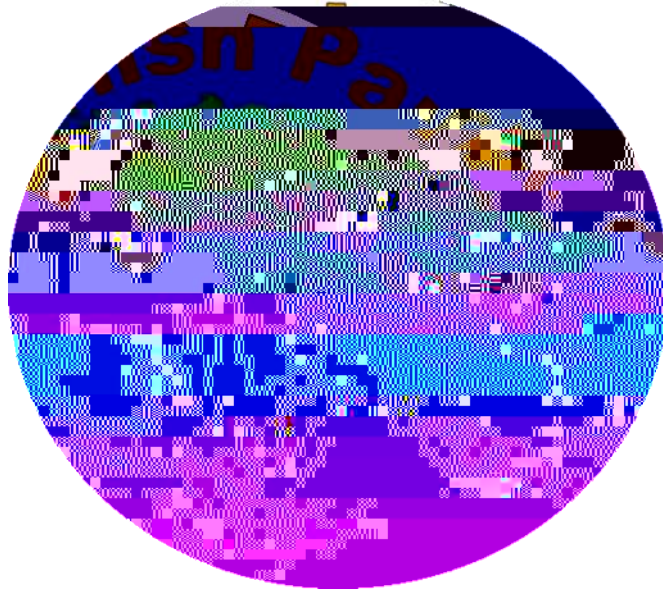


Burlish Park Primary School



Admissions Policy

For the Academic Year 2024-2025



Introduction

Burlish Park is a two form entry primary school situated in the Wyre Forest. The School Advocates are responsible for the admissions policy, which is ratified each academic year.

The Admission Number for the school from September 2024 will be 60. The School Improvement Board and the Local Authority, acting in accordance with national legislation have set this number.

Equality, Diversity and Inclusion

It is the Advocates/Academy Trusts intention to ensure equality of opportunity for all children seeking places within the school, subject to the criteria listed below, and that the school should reflect the diversity of the local community. All children admitted will be assured of an inclusive education, which respects all religious traditions.

Admissions

The closing date for applications will be the same as that for the LA. Applicants should complete the **online application form**. All applications must be completed and submitted to
4.

<https://www.worcestershire.gov.uk/schooladmissions>

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Admissions Criteria:

1. 'Looked after' and previously 'looked after' children.

same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of the local authority or (b) being provided with accommodation by them in the exercise of their social services functions (e.g. children with foster parents) at the time of

immediately moved on from that status after becoming subject to an adoption, child arrangement order or special guardianship order and includes those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. Evidence to confirm that a child was previously looked after in care outside of England before being adopted will be required.

2. Siblings. The sibling connection, as well as brother and sister will include half-siblings, adopted children, step-siblings or a child of the parent/carers partner. They must also be living at the same home address. Children who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings. In the event that one or more but not all children from a multiple birth can be allocated a place(s), all of the children from that multiple birth will be admitted even if this takes the school over PAN. These children are exceptions to the Infant Class Size legislation.

3. Catchment. Pupils living within the catchment area of the school. Copies of catchment area maps, if required are available from the LA, or can be viewed in schools. To find the catchment school for a postcode visit [School Catchment Search](#).

4. Outside Catchment but with Sibling Connection. Pupils living outside of the catchment area but who would still have a sibling connection (see below for definition) at school at the time of admission. In order to qualify for a place on the grounds of a sibling attending the school, the sibling must already be attending the school at the time of application and still be attending at the time of admission.

5. Children of all staff at the school. In either or both of the following circumstances, applying to all staff roles:

- a) Where that member of staff has been employed for two or more years at the time at which the application for admission is made, and/or
- b) the member of staff is recruited to fill a post for which there is a demonstrable skill shortage.

6. Distance. Pupils who live nearest to the school by the shortest straight line distance. The measurement will be taken using the GeoCode Points for each property and the GeoCode point for the School. The Local Authority uses a software package called Arcview GIS to determine distance. Ordnance Survey supplies the co-ordinates that are used to plot an address within this system. (In the event of equi-distance applicants, any place will be allocated by random selection (lottery). Someone totally independent of Children, Families and Communities will supervise this process).

Applications for Existing Year Groups

All applications with a first preference for 'In Year' transfers into an Academy, Foundation or Voluntary Aided School in Worcestershire must be forwarded to School Admissions. Applications for schools in another Local Authority should be sent to the Admissions Authority for the school itself or the Local Authority.

The procedure for in-year admissions for Worcestershire is as follows:

www.worcestershire.gov.uk/inyearapplications

School Admissions will write to parents with notification of the decision, normally within 10 school days of the form being received. The school will also notify the Local Authority.

If there are insufficient places for all applications received simultaneously, then priority will be decided in accordance with the published oversubscription admissions criteria for the school.

school; the

emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely, in order to reach a decision as to whether or not it is appropriate for the individual child to delay or accelerate their entry into school and be taught behind or ahead of their chronological age group.

The reasons for the decision will be clearly set out.

Please be aware that even if delayed or accelerated entry is agreed, the normal admission arrangements apply and there is no guarantee of a place. You should therefore give careful consideration to requesting delayed or accelerated entry.

If you have any queries regarding your application, please contact our School Office.
