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Crabbs Creek School

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Prior to applying for a place all parents are strongly advised  
which is available through the admissions tab at:  
<https://www.worcestershire.gov.uk/schooladmissions>

Although we would hope all applicants receive a place at the school, parents are strongly advised to name three schools on the form. Should the school be oversubscribed the LA will assign a place at the nearest school with available places.

All parents living in Worcestershire wishing to send their child to the school will need to complete the Common Application Form, an online form which can also be found at:  
<https://www.worcestershire.gov.uk/schooladmissions>

If a parent living outside of Worcestershire wishes to apply for a place at the school will need to apply on their own authority's application form, who will ensure their details are passed onto Worcestershire Local Authority for consideration.

The closing date for applications received at Worcestershire County Council, or the parent authority if this is different from Worcestershire is 15<sup>th</sup> January 2024.

Procedures following Application

Late applications received after the closing date will be given the lowest priority, no matter which criteria point they meet unless:

A family has moved into the catchment area of the school, in which case a copy of the solicitors letter or tenancy agreement will be needed to evidence this

There were exceptional circumstances that caused the delay agreed by the Governing Body; evidence of these circumstances may be sought

Timeline for Reception Admissions Process

1 <sup>st</sup> September	The online application process will open in Worcestershire. <a href="https://www.worcestershire.gov.uk/schooladmissions">https://www.worcestershire.gov.uk/schooladmissions</a> For other LA's please see their websites
15 <sup>th</sup> January	The closing date for applications
28 <sup>th</sup> February	Last date at which Late Applications can be considered by the Governing Body to whether application to be treated as Late or on-time
16 <sup>th</sup> April	

Age of Entry to School

The law requires all children to start full-time education by the beginning of the term following their fifth birthday. Children who have reached their fourth birthday are entitled to attend full-time in a reception class from the September after their fourth birthday. It is usual for children at the school to attend on a full-time basis, however, parents are legally entitled to send their child to school on a part-time basis, if they so wish, until the child reaches compulsory school age.

We appreciate that parents know their children better than we do. Therefore, at the point that parents apply for a place for their child in the reception class, we will offer the option of a part-time place until later in the year, when their child reaches statutory school age. Please talk to the Headteacher regarding this if you feel that this option applies to you and your child.

Summer Born Children

Children with a date of birth in the summer term wishing their child to start school in the September after their fifth birthday, would start in a Year 1 class and consequently miss the entire reception year. It is important to be aware that there may not be a vacancy in Year 1 at the point that you require a place for your child. To apply for a place in Year 1 and not Reception, please contact the school. To apply for a place in Reception, please contact the school.

enable the admissions panel to fully reflect on the facts presented, when deciding whether or not to grant the application for delayed entry as part of the normal admissions round for the year.

The delayed entry process must be completed in advance of the closing date of the 15<sup>th</sup> January. In the event that the delayed entry is not approved, parents will need to make application in time for the reception intake. Should the delayed entry be approved you will receive details of how to proceed with an application for the following year.

How to apply for year groups other than Reception, or for in year admissions

The school takes part in in-year coordination and that information can be found at

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If the child moves into the area outside the normal admissions round and there is no other available school within a reasonable distance;  
The child is of a UK service person admitted outside the normal admissions round provided this is accompanied by an official letter regarding their relocation