

3. Children from **within** the catchment area of Fladbury, Lower Moor and Wyre Piddle, whose parents habitually worship at St John the Baptist Church in Fladbury or St Thomas Church in Lower Moor or St Anne's Church in Wyre Piddle.
4. Children from **within** the catchment area of Fladbury, Lower Moor and Wyre Piddle whose parents **do not** habitually worship.
5. Children from **outside** the catchment area of Fladbury, Lower Moor and Wyre Piddle whose parents habitually worship at St John the Baptist Church in Fladbury or St Thomas Church in Lower Moor or St Anne's Church in Wyre Piddle.
6. Other children living outside the catchment area who live nearest to Fladbury School. This will be determined by using AA Routefinder using the

6.2 The law requires all children to start full-time education by the beginning of the term following their fifth birthday. Children who have reached their fourth birthday are entitled to a **full-time** place in a reception class from the September after their fourth birthday. Children can also access part time education if they wish to, until they reach compulsory school age. The school has a phased induction period for these children.

6.3 It is very important that applications are received no later than the date stated on the PA1 form (15 January 2024)

parents' request for their child to be admitted out of their normal age group and, as a consequence of that decision, the child will be admitted to a relevant age group (i.e. the age group to which pupils are normally admitted to the school) the local authority and admission authority will process the application as part of the main admissions round, unless the parental request is made too late for this to be possible, and on the basis of their determined admission arrangements only, including the application of oversubscription criteria where applicable. **We will not** give the application lower priority on the basis that the child is being admitted out of their normal age group.

7.2 All parents have a statutory right to appeal against the refusal of a place at a school for which they have applied. This right does not apply if they are offered a

10. Right to appeal

If parents are refused a place for their child at the school, they have the right to appeal to an independent appeal panel in accordance with the School Standard and Framework Act 1998. Appeals should be made, in the first instance, in writing, to the Chair of Governors, c/o the school within 20 days of receiving notification. The Chair will set in motion the procedure for convening an appeal panel. If this panel decides that a child should be offered a place at the school, then the child will be admitted. The procedure is as follows:

When a parent contacts the school indicating they would like to appeal against the decision of the School not to award a place:		
Step	Action	Person Responsible
1	Families not prioritised under the admissions criteria are informed that we are full and what the relevant appeal process is.	Mrs Edwards
2	Record the child's name on the waiting list in the admissions file	Mrs Edwards
3	Parents write a letter to the Chair of Governors Mrs Sue Johnston setting out their case for appeal	Parents
4	Chair of Governors contacts clerk to governors who: <ol style="list-style-type: none"> 1. Informs the school office so that they can start an individual appeals file in which copies of all relevant documentation is collected 2. Acknowledgement of receipt of the appeal request, an outline of the process and a copy of the school's admissions policy is sent to parents by return of post 	Mrs Sue Johnston Chair of Governors/Mrs Marlow Clerk to the Governors
5	On completion of step 4 parents are notified in writing of the location, time and date of hearing.	Independently managed
6	Hearing occurs	Independently managed
7	Details of appeal logged in admissions file recording <ol style="list-style-type: none"> 1. Date 2. Name of child and details 3. Panel members and clerk 4. Outcome with reasons 	Mrs Edwards
8	Letter of outcome setting out reasons for the decision is sent to the parents the day following the hearing. If appeal is unsuccessful the child's name is retained on the waiting list	Independently managed
9	Individual appeal file retained for one full year and then destroyed	Mrs Edwards

