



Endeavour Schools Trust for The Vaynor First School Admissions Policy 2024-2025

Policy adopted Autumn 2022

Signed:

Chair of Trust

Rationale

The Vaynor First School is situated in Headless Cross, Redditch, Worcestershire next to a large middle school, Walkwood Academy. The Vaynor First School is part of the Endeavour Schools Trust and as such is its own admissions authority as part of the coordinated scheme with the Local Authority. The Trust determines the priorities for admission should the Academies be oversubscribed through its admissions criteria, (see page 4) working alongside the Local Authority and in accordance with their Fair Access Protocol. Each application is treated equally in accordance with our criteria. Being part of the coordinated scheme ensures that each child receives only one offer of a place as the Local Authority coordinates admissions across the county and admission in other local areas in consultation with neighbouring authorities.

The Vaynor First School continues to use the catchment area which predates it becoming an Academy. z } μ CE Catchment school can be obtained via the admissions tab on the Worcestershire website.

Visiting The Vaynor First School

The school appreciates that parents need to choose their first, or subsequent school, carefully. Please see our website or phone the school for confirmation of the dates for open days. Additionally, there may be times when parents may wish to apply at other times of the school year and again, please contact the school for an appointment.

Pupil Admission Number (PAN)

The Pupil Admission Number for 2024-2025 reception places is 90. Children will be admitted to the school in the school year in which they will be 5 years of age, which is from September to August

The Application Process

Prior to applying for a place all parents are strongly advised which is available through the admissions tab at:
<https://www.worcestershire.gov.uk/schooladmissions>

Although we would hope all applicants receive a place at the school, parents are strongly advised to name three schools on the form as should the school be oversubscribed the LA will assign a place at the nearest school with available places.

All parents living in Worcestershire wishing to send their child to the school will need to complete the Common Application Form, an online form which can also be found at:
<https://www.worcestershire.gov.uk/schooladmissions>

If a parent living outside of Worcestershire wishes to apply for a place at the school, they will need to apply on their own authority's application form, who will ensure the details are passed onto Worcestershire Local Authority for consideration.

The closing date for applications received at Worcestershire County Council, or the parents local authority if this is different from Worcestershire is 15th January 2024.

Procedures following Application

Any applications submitted to the home Local Authority naming The Vayno First School in any order of preference will be forwarded to the school. The Local Governing Body will rank all applications against the published Admissions Criteria (see page 4) according to the information given by parents/carers on the application forms. Any forms received after the deadline above will disadvantage any application should the school be oversubscribed.

Applications will be sorted in descending order according to Oversubscription Criteria below. This list is returned to the LA for the coordination of all parental preferences for places to be allocated, according to the school where their child's name is the highest on the list of subscription lists. If it is possible to offer a place at more than one school, then the final offer will be for the school identified as the highest preference.

Parents will be informed, via an offer email by the LA on behalf of the Governing Body, 16th April. If parents named the school but were not offered a place they will be advised of their right to appeal against this decision, with the offer letter. Appeals will be heard by the end of the summer (see further information on page 6).

Parents/ carers must respond to the offer as soon as possible, but within 2 weeks indicating whether they are accepting the place at the school.

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The delayed entry process must be completed in advance of the closing date of the 15 January. In the event that the delayed entry is not approved, parents will need to make an application in time for the reception intake. Should the delayed entry be approved you will receive

arrangement order or special guardian

Appeals

All parents have the right to appeal the decision not to admit their child to the school. Appeals must be made in writing to the Chair of the Governing Body, The Vaynor First School, Tennyson Road, Redditch, B97 5BL. Appeals should state the child's name and date of birth, their own name and the year group they are appealing for. However, although parents have a statutory right to appeal against the refusal of a place at a school for which they have applied, this right does not apply if they are offered a place at the school.