



## ADMISSIONS POLICY 2024 -2025

Policy adopted on: - 9<sup>th</sup>



Applications will be sorted in descending order according to the Over-subscription criteria below. This list is returned to the Local Authority for the co-ordination of all parental preferences for places to be allocated, according to the school where their child's name is the highest on the list of subscriptions lists. If it is possible to offer a place at more than one school, then the final offer will be for the school identified as the highest preference.

Parents/carers will be informed, by offer letter by the Local Authority on behalf of the Governing Body, posted on 16 April via second class postage or via e-mail. If parents/carers name Matchborough First School Academy but were not offered a place they will be advised of their right to appeal against this decision, with the offer letter. Appeals will be heard by the end of the Summer Term 2024



<https://www.worcestershire.gov.uk/schools-education-and-learning/apply-school-place> or via the Worcestershire Hub Centre (Telephone: 01905 822700) and forward it to the Local Authority. Parents/carers



5. In cases of equi-distance places to be allocated by random lottery, supervised by an independent source

NB - attendance at our nursery does not automatically guarantee that a place will be offered in the main school and therefore you must apply separately for a place in Reception using the Local



Worcestershire Pupil Admissions  
Telephone Number:- 01905 765765