

# Welland Primary School

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### Policy on Admission Arrangements for Academic Year 2024/2025

Welland Primary School, as an Academy, is its own admissions authority. The Governors of Welland Primary School will be responsible for deciding the outcomes of applications for places in any year group at any time.

All preferences are treated equally.

#### 1. Admission at Age 4

1.1 As an Academy, Welland Primary School's Admission Arrangements support our primary aim of delivering education of the highest quality to students of all abilities.

1.2 Pupils will be admitted at age 4 (Reception) without reference to ability or aptitude. The number of intended admissions for the year commencing September 2024 will be 30.

#### 2. Oversubscription

2.1 Where applicants for admission into Reception exceed the number of places available, places will be offered in accordance with the following criteria, applied in the following order:

- I. Children of service personnel (see below for definition) of regular armed forces who are currently serving in the armed forces of the United Kingdom, the Republic of Ireland, the Commonwealth or the Republic of South Africa.
- II. Siblings (see below for definition) of pupils attending the school and living within the catchment area of the school. In order to qualify for a place on the grounds of a sibling attending the school, the sibling must already be attending the school at the time of application and still be attending at the time of admission. Copies of catchment area maps, if required are available from the school and can be viewed in school or on the school website in the event of a

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VI. Pupils who live nearest to the school by the shortest straight line distance. The measurement will be taken using the GeoCode Points for each property and the GeoCode point for the School. The Local Authority uses a software package called Arcview GIS to determine distance. Ordnance Survey supplies the data that are used to plot an address within this system. (In the event of equal distance applicants, any place will be allocated by random selection (lottery). Someone totally

Please note:

In accordance with legislation, a child with an Education, Health and Care Plan will be offered a place at the school named in the Plan.

\* and means any child who is (a) in the care of the local authority (b) being provided with accommodation by them in the exercise of their social services functions (eg children with (c) from that state after becoming subject to an adoption, child arrangement order or special guardianship order and includes those children who appear to have been in state care outside of England and ceased to be in state case as a result of being adopted.

Where there are too many applications from within the catchment area, priority will be decided in the following order, i.e. sibling connection then children of staff then according to distance, each assessed as indicated above.

The sibling connection, as well as brother and sister will include half siblings, adopted children, step siblings or a child of the parent/carers partner. They must also be living at the same home address. Children who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings.

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Applications received by the Local Authority for consideration according to the oversubscription criteria will only be considered after those received on time.

All application forms must be received by the Local Authority by 15<sup>th</sup> January. Late applications will only be considered after those received on time.

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## 5. Fair Access

5.1 Admissions via the Local Authority Fair Access Protocol will be with separately, usually directly between the Headteachers of the schools involved.

## 6. Appeals

6.1 Parents whose application for a place at Welland Primary School has been unsuccessful have the right of appeal to an Independent Appeal Panel. Appeals should be made in writing for the attention of the Clerk to the ASC within 20 school days of the date of notification.

6.2 Appeals will be conducted in accordance with the Current Code of Practice for School Admission Appeals. Parents or guardians whose appeals have been unsuccessful may only apply for a further appeal in the same academic year if there has been a significant or material change in circumstances. Parents may then appeal in each following academic year, but only once in each year.