

Learner Name:

Reg. No. / ULN:



Task 1: Methods of Payment

a) List below the different methods of payment customers can use to pay for goods or services.

b) Identify how to handle cash payments securely.



Task 2: Taking a Cash Payment

Option 1

Participate in a role play with another learner to do the following tasks.



Task 3: Taking a Non-Cash Payment

Using the example <u>here;</u> note down the stages in a debit card payment, starting with:

1. Request the correct amount for an identified good or service from the customer.

I confirm that this is the work of (student's name)

Tutor Signature:

Date:



Learner Completion Confirmation

Learning Outcome		Delivery Content	Tick if achieved	Comments
1.	Know about the methods of payment accepted from	1.1. List the different methods that customers can use to pay.		
	retail customers.	1.2. Identify how to handle cash payments securely.		
2.	Know how to take a cash payment.	2.1. Check the cash amount handed over by the customer.		
		2.2. Provide the correct change.		
		2.3. Store the cash safely.		
3.	Know how to take a non- cash payment.	3.1. Request the correct amount from the customer.		
1		3.2. Follow organisational instructions to process the payment.		·

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