

Stock Handling in Retailing

Learner Name:		Reg. No. / ULN:	
Assessment Start Date:			



Assignment instructions

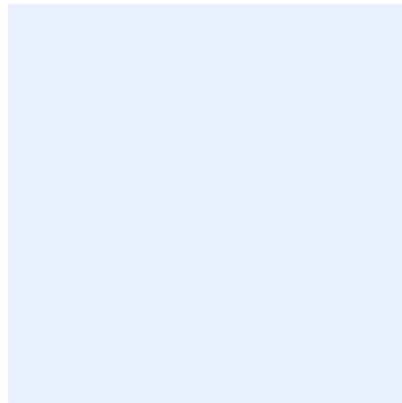
Your tutor will complete this observation form commenting on your completion of Tasks 1 – 3. You can also take photographs and include them as additional evidence of your stock handling.

ask 1: Unpacking and moving stock

Task	Assessor comments
a) Make sure that the area where you are going to unpack stock is clear and a large enough space to unpack the stock.	



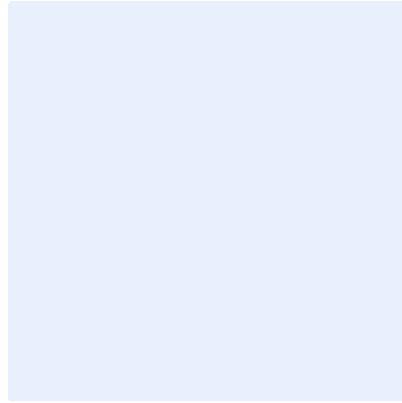
Task	Assessor comments
a) put stock in an identified storage area safely.	
b) Give each product line a location in the storage area.	
c) Stack stock: in the required location for each product line by date put the oldest stock in front so that it will be used first.	



ask 3: Displaying stock on shelves



Task	Assessor comments
a) display stock on shelves in: the right place date order (first in first out) required quantities	



I confirm that this is the work of *(student's name)*

Tutor Signature:

Date:



Learner Completion Confirmation

Learning Outcome	Delivery Content	Tick if achieved	Comments
1. Know how to Know how to			