



School Admission High School Applications Frequently Asked Questions for



obtain from the school an admissions pack, including a prospectus which will explain if you need



Co-ordinated Admission Arrangements, even if your preferences include schools within any other Local Authority.

Proof of application – It is the parent/carers responsibility to ensure a receipt is obtained whenmaking an application. Please retain any receipt as ~~After the closing date, from~~ proof of application.

Applications made online would have been sent a return receipt via email once the application hadbeen submitted. Please retain as proof of submission.

Q6. How do I make an application after the closing date?

After the closing date, from 1 November 2023 until July 2024, parents and carers



In the case of In-Year Admissions, outside of the normal admissions round, please be aware that we are unable to reserve places in the event that further applications may be received, this means we will not be able to process your application more than 6 weeks in advance of the date you require the place.

Please read the relevant Information for Parents Book 2024/25 for full details.

Q13. How many children may be admitted to each school?

The County Council has a duty to ensure the provision of efficient education and the efficient use of resources. Schools cannot be permitted to become overcrowded. The number of pupils that may be admitted to a school in the relevant year group (Year 7 intake, Year 8 intake or Year 9 intake in the case of High Schools) is known as the Published Admission Number (PAN).

NB Please be aware that this number is not necessarily for other year groups in the school.

Details are given in the Information for Parents book for Year 7 intake, Year 8 intake or Year 9 intake in 2024.

Q14. How can my child be placed on a waiting list to be in82.1 for a particular school if the year group is full?

You should be aware that a school waiting list is an active document. As parents request for their children to be placed on a waiting list for a particular school, the school will add their name to the waiting list. The school will then contact parents when places become available. The waiting list does not give priority