

# WORCESTERSHIRE COUNTY COUNCIL

## RECORD OF MEMBER DELEGATED DECISION

### IMPLEMENTATION OF INCOME COLLECTION TERMS OF SERVICE POLICY DOCUMENTS

<b>Date of Decision</b>	21 December 2023
<b>Decision Maker</b>	Cllr Adam Kent (Cabinet Member with Responsibility for Corporate Services and Communication)
<b>Brief Description of Decision</b>	To approve the income collection internal terms of service and guidance and the income collection external terms of service documents.

**Reason(s) for Decision** To have clear terms of service in place to allow for prompt and cost-effective billing, collection and recovery of all sums due to the Council. Processes have been in operation for some time

	None
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