

Applications are welcomed from all who wish their children to attend Alvechurch CofE Middle School.

Alvechurch CofE Middle School follows Worcestershire County Council's admissions guidance and arrangements and advise all applications to be sent/applied for via Worcester County Council School admissions department. Full details are available on Worcestershire County Council's website: www.worcestershire.gov.uk

Admissions

When there are more applications than places, children are admitted in the following order of priority:

children and children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted currently in the care of a Local Authority or accommodated by a Local Authority under the terms of the Children Act 1989 and children who were previously in the care of or accommodated by a Local Authority but immediately after being looked after, became subject to an adoption, child arrangements order or special guardianship order. Including children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

(see below for definition) of pupils attending the school and living _____
AMS Catchment. In order to qualify for a place on the grounds of a sibling attending the school, the sibling must already be attending the school at the time of application and still be attending at the time of admission. In the event of a school catchment area change being approved, pupils who would still have a sibling connection (see below for definition) at the time of admission and who are living at the same address in the previous catchment area for a school, (but not within the revised catchment area), at the time the change was approved will be considered as living within the catchment area. The catchment area search on the WCF website can be found at <http://www.worcestershire.gov.uk/schoolsearch>

The Council has agreed in its co-ordinated scheme and on our behalf to accept late applications; within the time-frame set out in the scheme (28th February) and treat them as being on time, only in the following circumstances; where a family have just moved address, (refer to Information for Parents booklet); where it is agreed by Alvechurch CofE Middle School, that individual circumstances apply and the delay was reasonable given the circumstances of the case;

In each case supporting documentary evidence will be required. In all other circumstances, or if the application is not received until after the date set out in the scheme, late applications will receive a lower priority, and will only be considered after the applications received (or deemed to be) on time.

Waiting list for Alvechurch CofE Middle School is maintained by the school. Pupil will remain on waiting until a time parents' request for their child to be removed from the list or until a place is offered, or they are at the end of Year 8. Places from waiting lists any places will be offered in line with the admissions criteria as outlined above. Parents will be informed when a place becomes available for their child and instructed to apply for the place via Worcestershire School admissions. For a child to be added to the list the following details are required to be emailed to office@alvechurch.worcs.sch.uk and , and . Waiting list will be ranked when a place is available as this is when the waiting list is ranked in line with admissions criteria. All those who request to be added will remain on the list until a time pupils are offered a place, or parents confirm in writing they are to be removed.

As part of Worcestershire Fair Access Protocol, incorporating the 'Hard-to-Place Protocol', all schools with Key Stage 2, 3 and 4 classes can be required to exceed the published admission number to admit pupils covered by the Protocol. [School Admissions Policies and Appeals | Worcestershire County Council](#)

Parent/Carers are to complete [in-year application form](#) to include the signature of the pupils current Headteacher and send it directly to School Admissions. In line with the Code of Practice, on receipt of an in- year application the school will respond within 48 hours term time and school day to WCC on whether a place can be offered. Worcestershire School Admissions will communicate with parents within published timeline: