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Evidence of ownership or rental agreement may be required.

Where parents have shared responsibility for a child, and the child lives for part of the week with each  
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provided that the child resides at that address for any part of the school week.  
Parents may be requested to supply documentary evidence to satisfy the Governing Body that the child  
lives at the address put forward by the parents.

The governing body reserves the right to withdraw the offer of a place or, where a child is already attending  
the school the place itself, where it is satisfied that the offer or place was obtained by deception.

If the request is refused, the original application for the normal age group class will progress through the Local Authority co-ordinated admissions scheme, be considered by the Governing Body and the parents advised of the outcome.

Once parents have submitted their preference, they will not be allowed to change them without an exceptional change in their circumstances, for example, if the family has recently moved address or an older sibling has changed schools. All requests to change preferences should be made in writing to the Local Authority to whom the parents submitted the original application. Where a change of preference is submitted for an oversubscribed school, without an exceptional change in circumstances, then the application will be refused.

In addition to their right to appeal, children who have not been offered a place at a school where they were offered a school that was ranked as a lower preference on their application form will be added to a waiting list.

The waiting list will be maintained until the last day of the summer term 2027 and will then be discarded.

The waiting list is not fixed. When a new child joins the waiting list, all applicants on that waiting list will be re-ranked to ensure that the list is always maintained in oversubscription criteria order.

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Has been baptised into full communion (Cf. *Catechism of the Catholic Church, 837*) with the Catholic Church by the Rites of Baptism of one of the various ritual Churches in communion with the See of



Interactive map with finer details of parish boundaries is available at:

<https://www.birminghamdiocese.org.uk/parish-map/>







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